



## **INTRODUCTION**

1. Overall responsibility for health and safety within Wheelton Boat Club Ltd is vested in the directors, committee, co-ordinators and members as a group. This Health and Safety Policy Statement is issued as a legal document under the Health and Safety Regulations and Common Law, Tort of Negligence (Duty of Care).
2. This policy statement is issued in accordance with Wheelton Boat Club Ltd requirements to protect its membership.
3. All members of Wheelton Boat Club Ltd are to be fully committed to the safety, health and welfare of all those at subscribed club meetings or sailing or accompanying them on subscribed club events.

## **STATEMENT OF INTENT**

4. Wheelton Boat Club Ltd attaches great importance to the management of health and safety, which is to be given equal status alongside all objectives within the club's aims.

## **OBJECTIVES**

5. The safety, health and welfare of all personnel, crew, visitors & other passengers, event employees and visitors to our subscribed Club events are to be safeguarded and all risks to health and safety are to be reduced to a level which is as low as reasonably practicable. This is to be achieved by the attainment of the following objectives:
  - a) Observance of the Health and Safety Regulations and Common Law, Tort of Negligence (Duty of Care), subsequent UK legislation, any deviation must be as small as reasonably practicable.
  - b) The provision of a safe and healthy environment and safe access and egress to and from the event.
  - c) The provision of information, instruction and route plans where applicable, to ensure all personnel are competent and aware of their own limitations with regard to health and safety responsibilities and the adherence to the guidelines given in "The British Waterways Boater's Handbook" at subscribed club events.
  - d) The provision of a system for identifying potential hazards, their assessments and control measures with reference to the appropriate health and safety standards and evaluation of performance against these standards.
  - e) The provision and maintenance of a safe environment which is without risks to health, and adequate as regards facilities and arrangements for welfare at subscribed club events.

## **RESPONSIBILITY**

6. All members of Wheelton Boat Club Ltd are responsible for ensuring achievement of the health and safety and Duty of Care objectives with the event co-ordinators taking the lead to keeping the risk as low as reasonably practicable.
7. All persons at subscribed club events be they members or visitors, are required to comply with the club's health and safety Policy Statement as a condition of being part of that subscribed club event and they are to take reasonable care of themselves and other persons who may be affected by their acts or omissions.
8. Everyone is responsible for health and safety and Duty of Care.
9. It is a responsibility of all to maintain vigilance in identifying hazards to health and safety and Duty of Care, and personally to take steps to eliminate them, using all available facilities, advice or assistance where required. In such cases event co-ordinator(s) must be informed.
10. All individuals are to report to the event co-ordinator(s), or the elected health and safety officer, any accidents and occurrences that have, or might have, caused personal injury or damage, and to co-operate in the investigation of accidents and dangerous occurrences. (Which will be required in the event of an insurance claim).
11. All individuals are to co-operate with the clubs Health and Safety Officer in advising on the carrying out Risk Assessments, and to provide him/her with any information requested to enable him/her to carry out their function.
12. All vessels involved in club sail outs must be fully insured and displaying a valid and current British Waterways Cruising License.

## **ARRANGEMENTS**

13. This policy document is to be reviewed annually to reflect any organisational and legislative changes.
14. The Health and Safety Policy Statement is to be posted on the club web site & any risk assessments for subscribed club events are to be posted by event co-ordinators or available on request by any member or visitors as part of the event.

## **SCOPE DEFINITION**

15. The scope of this Health and Safety policy relates to all club activities by Wheelton Boat Club Ltd. Which has been identified as;

- Sail outs
- Work parties
- Social events
- Works or maintenance carried out by or on behalf of Wheelton Boat Club Ltd
- Activities by members using club facilities or equipment

16. The scope of this Health and Safety policy relates to all property under direct responsibility of Wheelton Boat Club Ltd. Which has been identified as;

- The canal-side boarding area of the private moorings
- The Hardstanding, its gate and boundaries
- The access steps to The Hardstanding
- The caravan and its access steps

## **CONTACTS**

17. Please address all health and safety issues to the following members;

Name: Phil Robinson  
Phone: 07816 963316

Name: Michael Booth  
Phone: 01257 412091

Name: Nigel Dawson  
Phone: 01257 249582